

Alameda County Mayors' Conference

BUSINESS MEETING AGENDA

December 13, 2023

6:30 p.m.

Piedmont Community Hall

[711 Highland Avenue, Piedmont, CA](#)

1. Roll Call
2. Approval of November 8, 2023, Meeting Minutes*
3. Agenda Amendments
4. Public Comments and Other Announcements
5. Member Reports on Regional Boards and Activities
6. Appointments to Regional Boards and Call for Applications*

| Board Name/ Appointment | District | Incumbent | Applicant(s) | Start | End |
|---|----------|-----------|-----------------|------------|------------|
| A. Regional Board Appointments by the Alameda County Mayors' Conference: | | | | | |
| Alameda County Transportation Commission's Independent Watchdog Committee | D-3 Tam | Vacant | Vamsi K.Tabjulu | 12/14/2023 | 12/14/2025 |

*Applications submitted for appointment will always be included with the Nominating Committee agenda packet, which also includes a listing of current regional board vacancies.

7. Other Business Matters
 - a) Consideration to approve the Executive Director's 2024 Service Agreement
 - b) Consideration to approve the Alameda County Mayors' Conference CY 2024 Budget and Membership Dues Schedule
 - c) Consideration to amend the Alameda County Mayors' Conference Bylaws Requiring an Annual Financial Report
8. Request for Future Agenda Items and Presenters*
9. League of California Cities' Report, Legislative Updates, and Actions
 - a) Samantha Caygill, East Bay Regional Public Affairs Manager, League of California Cities
10. Host City Mayors' Report – Mayor Jennifer Cavanaugh, City of Piedmont
11. Meeting Presentation
Presenter: Yesenia Sanchez, Alameda County Sheriff
Presentation Topic: Update the Alameda County Sheriff's Office and relations with member cities
12. Adjournment

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*Denotes report included below or attached material. Regional board applications are included with the Nominating Committee agenda packet

Note: The Mayors' Conference or the Alameda County City Selection Committee may act on any subject posted on this agenda, including nominations from the floor for regional boards.

Executive Director's Report

Item 6 – Appointment to Regional Boards and Call for Applications

Please see the Nominating Committee agenda packet for applications, information regarding these appointments, and the current listing of vacancies.

RECOMMENDATION – Meeting as the Alameda County Mayors' Conference and the Alameda County City Selection Committee, review the applications included with the Nominating Committee packet, consider the recommendations of the Nominating Committee, and if appropriate, approve the appointments to the regional agencies listed on this agenda.

Item 7(a) - Consideration to approve the Executive Director's 2024 Service Agreement

The Executive Committee will be making a recommendation on a professional services agreement with Steven Bocian to serve as the Alameda County Executive Director for the 2024 calendar year. There are no financial changes to the agreement. The services agreement includes a proposed amendment indicating the Executive Director will work with the City of San Leandro and the Mayors' Conference Treasurer regarding the Conference's financial administration. The proposed language is as follows:

1. (j) *To work cooperatively with the City of San Leandro and the Conference Treasurer concerning their overall financial administration of the Conference, including utilization of Quickbooks for invoicing, accounts payable, preparation of an annual financial report, and other financial matters.*

Please refer to the Executive Committee agenda packet for a full report.

RECOMMENDATION – Consider the Executive Committee's recommendation regarding the professional services agreement with Steven Bocian to serve as the Alameda County Mayors' Conference Executive Director for the 2023 calendar year, and if appropriate, approve the services agreement.

Item 7(b) – Consideration to approve the Alameda County Mayors' Conference CY 2024 Budget and membership dues schedule

The Executive Committee will be making a recommendation on the CY 2024 budget. The budget includes an adjustment to the membership dues and the dinner fee, the purchase of a subscription to Intuit's Quickbooks Essentials, and an increase to the amount host cities are reimbursed from the Mayors' Conference for hosting monthly business meetings from \$50/person to \$75/person, and a one-time dinner fee offset for 2024 of \$1,150. It also anticipates the regional agencies attending dinner following the monthly business meetings will pay \$75/person. The \$75 reimbursement amount is anticipated to begin around March/April 2024 after implementing invoicing and other related matters.

For questions or information regarding this Agenda, contact Steven Bocian, Executive Director at: sbocian@acmayorsconference.org

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Please refer to the Executive Committee's agenda packet for a full report.

RECOMMENDATION – Consider the Executive Committee's recommendation on the CY 2024 Alameda County Mayors' Conference Budget, including the membership dues assessment, and if appropriate, adopt the budget.

Item 7(c) – Consideration to amend the Alameda County Mayors' Conference Bylaws requiring an Annual Financial Report

The Executive Committee will be considering an amendment to the bylaws requiring an annual financial report in place of an annual certified audit. The new language is as follows:

17. An annual ~~audit financial report~~ of the budget and all financial transactions of the Conference shall be ~~presented to made by~~ the Executive Committee. For the purpose of ~~conducting presenting~~ the ~~audit annual financial report~~, the Executive Committee ~~shall may~~ retain the services of a private certified public accounting firm ~~or have it presented by the Executive Director~~.

Please refer to the Executive Committee's agenda packet for a full report.

RECOMMENDATION – Consider the Executive Committee's recommendation regarding proposed changes to the bylaws and, if appropriate, approve the amended bylaws.

Item 8 – Request for Future Agenda Items and Presenters

The following presenters are confirmed for future meetings:

- December 13, 2023 – Yesenia Sanchez, Sheriff, Alameda County
- January 10, 2023 – EBRPD regarding the 30 X 30 Initiative
- February 14, 2024 – BART update

CALENDAR OF FUTURE MEETINGS

| Meeting Date | Host City |
|-------------------|-------------|
| December 13, 2023 | Piedmont |
| January 10, 2024 | Livermore |
| February 14, 2024 | Alameda |
| March 13, 2024 | Albany |
| April 10, 2024 | San Leandro |
| May 8, 2024 | Oakland |

Meeting information is available at www.alamedacountymayorsconference.org

ALAMEDA COUNTY MAYORS' CONFERENCE MINUTES

Meeting of November 8, 2023

The meeting was called to order by Vice President Hernandez on November 8, 2023, at 6:30 p.m. at California State University, East Bay, New University Union building located at 25800 Carlos Bee Blvd, Hayward, California.

1. Roll Call

The following mayors, or their elected alternates, were present during the proceedings:

| City | Member Attendee |
|-------------|-----------------------------|
| Alameda | Mayor Marilyn Ezzy Ashcraft |
| Dublin | Mayor Melissa Hernandez |
| Emeryville | Mayor John Bauters |
| Fremont | Mayor Lily Mei |
| Hayward | Mayor Mark Salinas |
| Newark | Mayor Michael Hannon |
| Piedmont | Mayor Jennifer Cavanaugh |
| San Leandro | Mayor Juan Gonzalez |
| Union City | Mayor Carol Dutra-Vernaci |

2. Approval of the October 11, 2023 Meeting Minutes

It was moved by Mayor Bauters and seconded by Mayor Dutra-Vernaci to approve the October 11, 2023, meeting minutes. The motion was approved unanimously.

3. Agenda Amendments

There were no agenda amendments.

4. Public Comments and Other Announcements

BART Board Vice President Mark Foley announced that the state approved additional BART funding.

5. Member Reports on Regional Activities and Committees

Mayor Dutra-Vernaci provided an update on the Metropolitan Transportation Commission, indicating that it is discussing concepts related to a potential new regional transportation funding measure.

Mayor Bauters provided an update on the Bay Area Air Quality Management District, indicating it has adopted a new administrative code and has completed filling many vacant staff positions.

6. Appointments to Regional Boards and Call for Applications

No appointments were scheduled for this meeting.

7. Other Business Matters

Steven Bocian, Alameda County Mayors' Conference Executive Director, provided an overview of the Executive Committee's action concerning changes to financial administration and increasing membership dues and the Dinner Fee potentially beginning on January 1, 2024. He indicated the item would be on the December 13, 2023, business meeting agenda for review and approval.

8. Request for Future Agenda Items and Presenters

No recommendations were made for future agenda items or speakers

9. League of California Cities Reports, Legislative Updates and Actions

Samantha Caygill, Regional Public Affairs Manager, East Bay Division, League of California Cities (League), provided an update on pending state legislation and League activities and discussed the governor's bill signing activity. She also discussed the proposed Taxpayer Protection and Government Accountability Act sponsored by the California Business Roundtable on the November 2024 ballot. She advised cities to remain engaged in this initiative and indicated it is currently facing a legal challenge.

10. Host City Mayors' Report

Mayor Salinas thanked all involved in coordinating the event, introduced city staff and councilmembers, and made a presentation highlighting the relationship and impacts of public schools in Hayward and Alameda County. He stressed the importance of the educational sector's contributions to the region's economy and the importance of maintaining close relationships between cities and the education sector.

11. Meeting Presentation

Mayor Salinas introduced California State University, East Bay, President Cathy Sandeen, Chabot College President Hanal Cooks, and Hayward Unified School District Superintendent Jason Reimann. Hayward proclaimed an education city. The speakers provided a summary of their pathway to their current university. Mayor Salinas asked the speakers specific questions regarding current educational issues and perspectives and used software to interact with the audience. The panel stressed a shared vision for the betterment of students, residents, and businesses. Mayor Salinas discussed the scope and benefits of being an educational city.

12. Adjournment

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Steven Bocian
Executive Director